

Black Rock Summer Camp

Job Description

Position: Onsite Day Camp Unit Leader

Responsible To: Onsite Day Camp Coordinator

Oversees: Day Camp Counseling Staff

General Qualifications:

1. Has a personal relationship with Jesus Christ and shows evidence of an active growing faith.
2. Demonstrates a genuine love for working with youth 7-17 years of age.
3. Desires to serve the Lord by teaching youth more about our Creator.
4. Is able to provide campers with a model of Christ-centered living.
5. Exhibits servant-oriented leadership in heart, attitude, and behavior (Phil. 2:5-8).
6. Is willing to be accountable to others, being guided by regulations established for daily work, group living, and personal conduct.
7. Exhibits spiritual and emotional maturity.
8. Possesses good health and the willingness to work hard.
9. Is in agreement with Black Rock's philosophy and policies and desires to serve the Lord by following our motto, "To Know Christ and Make Him Known."
10. Is trained or willing to be trained in standard first aid and CPR.

General Qualifications:

1. Is preferably at least one year out of high school and a minimum of 18 years of age.
2. Preferably holds or is working on a B.A. degree in Youth Ministry, Camping, Recreation, Social Work, Education, or related field of study.
3. Has significant experience in leading, programming, ministering, and relating to youth and young adults.
4. Has strong relational skills and has good rapport with young adults. Able to relate well to staff, campers, parents, and the public.
5. Has sound judgment, good decision-making abilities, and is able to stay calm and think clearly in emergency situations.
6. Possesses a strong ability and desire to build relationships with the female staff to support, encourage, challenge, and cultivate spiritual growth.
7. Able to communicate well with parents and handle their concerns.

General Responsibilities:

1. Spend time with the Lord every day.
2. Know and uphold the standards and boundaries laid out in the Child Protection Policy.
3. Assume responsibility for the overall supervision and well-being of your group of campers.
4. Do all that is possible to meet the spiritual, emotional, mental, physical, and social needs of your campers.
5. Encourage a spirit of enthusiasm, participation, responsibility, helpfulness, and camp loyalty in your cabin.

6. Be active, enthusiastic, optimistic, safety-minded, available, concerned, and zealous in your role as an advisor, guide, mentor, and counselor to each camper and as a support to the other staff.
7. Demonstrate love, openness, cooperation, Christ-like relationship building, and a positive attitude with all staff.
8. Work cooperatively, supportively, and loyally with the other Day Camp Counselors and the Onsite Day Camp Coordinator, supporting the philosophy of the camp and program emphasized during each week.
9. Set an example to campers by respecting your authorities and by abiding by all the rules and policies set forth.
10. Be fair and equal to all campers; allow no exceptions to any campers from camp policies without approval from your supervisor.
11. Work with the other leadership staff to plan and implement all summer programming at Black Rock Retreat.

Specific Responsibilities:

1. Along with the Onsite Day Camp Coordinator, oversee the daily Day Camp program including planning, activities, before and after care, meals, swimming, etc.
2. Participate in Registration each Monday morning by welcoming and greeting campers and their parents; assist them in any way possible as you help them get settled in.
3. Assist in the daily sign-in and sign-out process of campers.
4. Know the names of each camper and work towards the goal of establishing a relationship with them.
5. Meet one-on-one with supervisees every week, to encourage, challenge and see how things are going for them physically, spiritually, and emotionally. Take prayer requests and pray for them regularly.
6. Participate in all necessary weekly meetings and complete all paperwork before leaving the grounds.
7. Tactfully, but sincerely enforce camp rules and help the campers to understand why certain rules are enforced.
8. Refer abnormal discipline or counseling problems to the Onsite Day Camp Coordinator.
9. Encourage all campers to participate in all activities, through your example.
10. Foster camper responsibility and supervision of an effective clean-up at the end of each day.
11. Along with the other counselors, prepare for and lead your campers in a daily interactive devotional time.
12. Assist in planning and leading activities and classes as specified by the schedule.
13. Set an example of promptness; be on time to all meals, activities, and staff meetings.
14. Sit with and supervise campers during meals.
15. Supervise and interact with campers during free times such as playground time and afternoon swim times.
16. Serve as a runner to take campers to the Health Care Manager or to the office to wait for a ride when departing early and being picked up by parents, etc.
17. Be able and willing to assist in other areas of camp as needed.