

Black Rock Retreat Summer Camp Job Description

Position: Mountain Bike Instructor

Responsible To: Program Unit Leaders

General Qualifications:

1. Has a personal relationship with Jesus Christ and shows evidence of an active growing faith.
2. Demonstrates a genuine love for working with youth 7-17 years of age.
3. Desires to serve the Lord by teaching youth more about our Creator.
4. Is able to provide campers with a model of Christ-centered living.
5. Exhibits servant-oriented leadership in heart, attitude, and behavior (Phil. 2:5-8).
6. Is willing to be accountable to others, being guided by regulations established for daily work, group living and personal conduct.
7. Exhibits spiritual and emotional maturity.
8. Able to be active throughout the day and willing to work hard.
9. Is in agreement with Black Rock's philosophy and policies and desires to serve the Lord by following our motto, "To Know Christ and Make Him Known."
10. Is trained or willing to be trained in standard first aid and CPR.

Specific Qualifications:

1. Has experience riding Mountain bikes, has knowhow to teach riding skills, and is able to learn how to maintain basic upkeep of bikes.
2. Is safety conscious, level-headed, and exhibits self-control.
3. Is relationally oriented and enjoys working with youth, while building good rapport with campers, parents, and year-round staff.
4. Possesses organizational skills and is detail oriented.
5. Has sound judgment, good decision-making abilities, and able to stay calm and think clearly in emergency situations.
6. Is in good physical condition and is able to ride ~10 miles on a mountain bike most days.
7. Is able to be an "up front" person speaking in front of small and large group.
8. Preferably at least one year out of high school and a minimum of 18 years of age.
9. Is trained or is willing to be trained in standard first aid and CPR.

General Responsibilities:

1. Spend time with the Lord every day.
2. Know and uphold the standards and boundaries laid out in the Child Protection Policy.
3. Assist in registration on Sunday afternoons.
4. Assist with setting up and facilitating any program related activities as directed by the Program Unit Leaders.
5. Attend staff meetings, devotions, Vespers, and **ALL** camp activities as directed.
6. Be self-motivated and foresee areas where you can help.
7. Assist in supervising the campers during free time and classes.

8. Assist in evening Snack Shop as scheduled or requested.
9. Complete all end of the week paperwork before leaving.
10. Be the cabin inspector, event leader, etc. when scheduled.
11. You are expected to be at **ALL** games and activities to interact with campers and add enthusiasm. If you need to use one of these times to prepare for classes, you may ask permission from your supervisor.

Specific Responsibilities:

1. Complete all tasks that are delegated to you by Leadership Staff.
2. Assist with the planning, implementation, and leading of the general program, including but not limited to setting up, leading, and cleaning up of all camp activities, special events, games, and Vespers programs.
3. Lead Mt. Bike activities whenever in use by camp. This includes set up, instructing on safety precautions, leading rides, and ensuring everything is put away. Take time when program is not in use to ensure the mountain bike area stays in an orderly state.
4. Work with the Program Unit Leaders to implement CC Adventure.
5. Assist in making sure that supplies and equipment are properly cleaned, stored, and inventoried. Inform Program Unit Leaders when supplies are running low or depleted.
6. Maintain a clean and safe environment in the mountain bike area.
7. Be available to build relationships with and care for campers as led by the Spirit.
8. Be able and willing to assist in other areas of camp as needed.