

Black Rock Summer Camp Job Description

Position: Archery Instructor

Responsible To: Program Unit Leaders

General Qualifications:

1. Has a personal relationship with Jesus Christ showing evidence of an active growing faith.
2. Demonstrates a genuine love for working with youth 7-17 years of age.
3. Desires to serve the Lord by teaching youth more about our Creator.
4. Able to provide campers with a model of Christ-centered living.
5. Exhibits servant-oriented leadership in heart, attitude, and behavior (Phil. 2:5-8).
6. Is willing to be accountable to others, being guided by regulations established for daily work, group living, and personal conduct.
7. Exhibits spiritual and emotional maturity.
8. Able to be active throughout the day and willing to work hard.
9. Is in agreement with Black Rock's philosophy and policies and desires to serve the Lord by following our motto, "To Know Christ And Make Him Known."
10. Is trained or willing to be trained in standard first aid and CPR.

Specific Qualifications:

1. Possesses patience and the ability to teach and instruct youth.
2. Has experience, education, and/or training in archery.
3. Has the ability to lead and teach archery to campers in a safe manner.
4. Exhibits a genuine love for the outdoors.
5. Is at least one year out of high school and a minimum of 18 years of age.

General Responsibilities:

1. Spend time with the Lord every day.
2. Know and uphold the standards and boundaries laid out in the Child Protection Policy.
3. Plan and teach archery classes.
4. Advise your supervisor of any purchase needs.
5. Supervise the use, inventory, and maintenance of all archery equipment.
6. Encourage and foster interest, respect, and good stewardship for God's creation.
7. Work with the Activities in proper use and care of the Archery Shed and its equipment.
8. Clean and inventory archery supplies/equipment at the end of the summer.
9. Assist with any program related activities as directed by the Program Unit Leaders.
10. Attend staff meetings, devotions, meals, vespers, and **ALL** camp activities.
11. Be flexible, available, and willing to help out in other areas of the camp program.
12. Be self-motivated, a self-starter, and foresee areas where you can help out.

Specific Responsibilities:

1. Plan and conduct archery classes during the morning activity periods and orient campers to safety procedures pertaining to each particular activity. All plans must be approved by the Activities Program Unit Leader.
2. Plan and implement an optional afternoon archery elective activity for campers to participate in during afternoon free time as scheduled.
3. Prepare and inventory equipment for cabin campout each week, join one of the cabins for supper, and coordinate the reorganizing and cleaning of supplies as the counselors bring them back in the morning.
4. Make plans for alternate class activities in the event of rain or foul weather.
5. Repair malfunctioning equipment or report any maintenance needs to the Maintenance List that you are unable to do. Communicate expectations of equipment care to the counselors.
6. Clean and inventory archery supplies and equipment at the beginning and end of the summer. Make sure they are properly stored, and that the archery area is cleaned up.
7. Assist in the registration line on Sunday afternoons.
8. Assist with setting up for and helping with all-camp activities as delegated by the Program Unit Leaders.
9. Assist in the afternoon and evening Snack Shop as scheduled or requested.
10. Be the cabin inspector, event leader, etc. when scheduled.
11. Be at **ALL** games and activities to interact with campers and add enthusiasm unless you have a scheduled class for that time or have received permission to be absent from your supervisor.
12. Be able and willing to assist in other areas of camp as needed.