

Black Rock Retreat

Outdoor Education Staff Application: Please submit to Tmcgrath@blackrockretreat.com

Name: _____

Present Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Cell: _____

Email: _____

Permanent Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Best time to be contacted: _____

Driver's License Number: _____ State: _____ Class: _____

Do you have any charges pending against you and/or have you ever been convicted of or pleaded "no contest" to a felony or misdemeanor resulting in imprisonment or a fine over \$500 during the last ten (10) years? YES NO

If yes please explain on a separate sheet of paper.

Do you object to Black Rock Retreat conducting a background check? YES NO

After acceptance can you submit proof of citizenship? YES NO

Have you ever served at Black Rock Retreat? YES or NO (if Yes, what years and positions)

How did you hear about Black Rock Retreat?

What church do you attend regularly? _____

Pastors Name: _____ Phone: _____

Length of time attending: _____

Please include (or attach to email) a photograph of just yourself, taken within the past year, which we may use for staff ids, staff web page and or email announcements if you are hired. A “head shot” from shoulders up is preferable.

Schooling

Education	High School	College or University
School Name		
Diploma/ Degree		
Course of Study		
Year Completed (as of _____)		

Certifications & Trainings: please circle all that apply and write when they expire next to the certification

Lifeguard Archery Ropes Course RN LPN CAN EMT

First Aid CPR AED Other: _____

Employment History:

Please list all employers regardless of how long you worked for them.

Employer #1 (most recent)

Company Name:

_____ Phone: _____

Company Address: _____

Supervisor's Name/Title: _____

Dates of Employment: _____ to _____

Reason for leaving:

Position/Title: _____

Responsibilities: _____

Can we contact this employer? YES or NO (if no please explain):

Employer #2

Company Name:

_____ Phone: _____

Company Address: _____

Supervisor's Name/Title: _____

Dates of Employment: _____ to _____

Reason for leaving:

Position/Title: _____

Responsibilities: _____

Can we contact this employer? YES or NO (if no please explain):

Employer #3

Company Name:

_____ Phone: _____

Company Address: _____

Supervisor's Name/Title: _____

Dates of Employment: _____ to _____

Reason for leaving:

Position/Title: _____

Responsibilities: _____

Can we contact this employer? YES or NO (if no please explain):

Employer #4

Company Name:

_____ Phone: _____

Company Address: _____

Supervisor's Name/Title: _____

Dates of Employment: _____ to _____

Reason for leaving:

Position/Title: _____

Responsibilities: _____

Can we contact this employer? YES or NO (if no please explain):

References (REQUIRED):

Three references are required for acceptance of application: Two employers / ministry supervisors and one character reference. Please do not list fellow students or relatives, but rather adult friends who know you well (pastor, employer, teacher, professor, etc). Email address is required unless your reference does not have one.

Reference #1

Name: _____
Relationship: _____
Years Known: _____
Company/Title: _____ Email: _____
Address: _____ Phone: _____

Reference #2

Name: _____
Relationship: _____
Years Known: _____
Company/Title: _____ Email: _____
Address: _____ Phone: _____

Reference #3

Name: _____
Relationship: _____
Years Known: _____
Company/Title: _____ Email: _____
Address: _____ Phone: _____

Extended Answer Questions:

Please type the answers to the following supplemental questions in full on separate pieces of paper. Answers are required for all the questions or your application will be considered incomplete and will not be accepted until completion.

1. Please list the dates and times of any and all requests you may have for time off during the outdoor education season (The fall season generally runs from the third week in August until the second week in November. The spring season runs from the beginning of April through the first week in June). Your availability will effect if you are considered for employment. These requests will be reviewed on an individual basis by the Outdoor Education Director.
2. Please summarize your past camp and/or ministry experience including the names of the organizations you have been involved with, a general description of your responsibilities and a brief reflection on what you learned from those experiences.
3. Please share a little about your hobbies, interests, areas of expertise and how you enjoy spending free time.
4. Describe your experience of becoming a Christian.
5. Describe your spiritual journey currently: How have you seen God pursuing you and how have you been seeking God?
6. Do you have experience working with Jr. High age students, or any camping/adventure/outdoor education experience? If so, please describe.
7. What areas of Outdoor Education are you most comfortable with? (e.g. orienteering, ecology, plant identification, history, geology, animals . . .)
8. In what way could you benefit the Outdoor Education and Ropes Course program at Black Rock Retreat?
9. How would you go about sharing Christ with a non-Christian camper who is willing to listen? (Be specific - use Scripture).
10. How would you describe your personality and style of leadership?
11. Share two of your strengths and two of your weakness. How will each of those impact your work at camp?
12. Briefly describe the state of youth culture today and how you believe summer camp can influence it.
13. Please clearly and concisely describe your personal views about ALL the following topics listed below AND list applicable Scripture you would use to support it. During the outdoor education season our staff do much of the speaking for devotional times and answer many questions posed by students and also teachers. If hired, we expect you to be able to present a Biblical answer (1 Peter 3:15). How do you view:
 - a. The Bible
 - b. Salvation, Eternal Security & Hell
 - c. Respect for Authority
 - d. Sexuality
 - e. Prayer and Fasting
 - f. Discipleship
 - g. Handling Conflict

Mission Statement of Black Rock Retreat:

Black Rock Retreat is dedicated to spreading the Gospel of Jesus Christ and strengthening His church. We provide quality facilities, programs and a serving staff within a refuge of God's creation, which encourages spiritual growth and restoration.

Core Values

Black Rock Retreat follows a set of core values which are fundamental to our business operations and our interaction with others, both employees and those we serve. These core values are:

MINISTRY

– We recognize that the primary focus of this organization is ministry and evangelism. We are committed to remaining true to our Statement of Faith as we provide an atmosphere where both children and adults can experience spiritual and personal growth, restoration, and encouragement. We are committed to recognizing the changing needs of those we serve and being willing to adapt our ministry to meet those needs as the Lord leads.

TEAMWORK

– We are a team combining our talents and resources to serve our guests and each other in a Christ-like manner. Our ability to do this depends on how we interact with our guests, volunteers, Board, the Association and our fellow staff members.

We are committed to respecting each other's needs and aspirations while embracing accountability as an indispensable attribute of a successful team.

PEOPLE

– Because we are all created in God's image, we recognize that people are our most valuable asset and are committed to treating all with dignity, respect, and love. We strive to create an atmosphere where everyone feels valued in their relationship with Black Rock Retreat.

STEWARDSHIP

– Stewardship means managing all of the resources God has entrusted to us wisely and responsibly. These resources include our guests, grounds, facilities, natural environment, finances, staff, volunteers, Board, and Association. We are committed to exercising good stewardship in every facet of our ministry.

QUALITY

– Quality is recognizing and establishing appropriate standards and then managing ourselves and our organization to meet those standards. We will strive to maintain excellence in our grounds, facilities, programs, and services as well as employing and training quality staff members.

SAFETY

– Safety is the value we place on the well-being of ourselves and those we serve. Recognizing that God is our protector, we are also committed to providing both training and a safe work environment for our staff and our volunteers, as well as a place of physical and emotional safety for those we serve.

Statement of Faith

- We are committed to a Biblical faith which believes in:
- The complete inspiration of the Old and New Testaments as the Word of God.
- The triune God-Father, Son, and Holy Spirit.
- The deity of the Lord Jesus Christ, His substitutionary atonement for sin, His bodily resurrection, and His personal, visible return to earth to reign in righteousness and glory.
- The person of the Holy Spirit and His work of conviction, regeneration, and sanctification; Who indwells every believer.
- The necessity of the new birth, in salvation by faith in Jesus Christ alone.
- The importance of a life fully committed to the will of God in Christ.

The fine print!

Please read the following thoroughly and carefully. Your signature indicates your agreement.

I understand that if I am hired by Black Rock Retreat, I am committing myself to fulfilling the expectations of Black Rock Retreat including, but not limited to, Black Rock Retreat's established policies, procedures, standards, regulations, philosophy of ministry, duties, responsibilities and exemplification of a Biblical, Christ-centered life as a representative of Black Rock Retreat. I certify that I voluntarily agree with the Doctrinal Statement of Black Rock Retreat without reservation or coercion and agree to model and teach the principles contained therein in word and action as I fulfill my duties at Black Rock Retreat and in my personal life. Black Rock Retreat has my permission to obtain all necessary information from the references that I have listed, or any other applicable and appropriate sources, concerning my prior employment, performance, personal history, character, or criminal record, and I release all such parties from any liability for information provided in good faith. I affirm that I have neither been convicted of, nor am I the subject of pending charges for any offense involving actual or attempted child abuse. I affirm that I am not currently under investigation for such crimes.

I understand that this is an application for employment and does not constitute a contract of any kind. I also understand that Black Rock Retreat may terminate my employment at any time at their discretion, with or without prior notice. If I am dismissed, I will be paid only through the date of my dismissal and agree to return all Black Rock Retreat property in my possession before being eligible to receive final payment of any amount due me upon separation. I certify that the stated information in this application is true and complete to the best of my knowledge. I understand that any misrepresentation or false statement contained herein may be considered grounds for rejection of my application or possible termination if I am employed.

Signature: _____ Date: _____